
SOUTH WEST OF SCOTLAND TRANSPORT PARTNERSHIP

Meeting of Friday 28 June 2024
 at 10.30am at Council Hall, Dumfries and Galloway Council Offices, English Street,
 Dumfries DG1 2DD and via Microsoft Teams

Present

Members

John Campbell (Chair)	-	Dumfries and Galloway Council
David Bryson	-	NHS Dumfries and Galloway
Jim Dempster	-	Dumfries and Galloway Council
Keith Walters	-	Dumfries and Galloway Council

Officials

Stephen Hall	-	Lead Officer
Claire Rogerson	-	Secretary to the Board
Tom Flanagan	-	Transportation Manager and Policy Advisor SWestrans
Kirsty Dunsmore	-	Policy and Projects Officer
Janet Sutton	-	Finance Officer
Grant Coltart	-	Team Leader Transport Planning and Operations
Jason Bentley	-	Public Transport Assistant
Linda Richardson	-	Public Transport Officer
Keith Munn	-	Policy and Projects Officer
Peter McCormick	-	Policy and Projects Officer
Richard Fox	-	Internal Audit Manager

Apologies

Karen Jackson (Vice-Chair)	-	South of Scotland Enterprise
Willie Scobie	-	Dumfries and Galloway Council
Andrew Wood	-	Dumfries and Galloway Council

In attendance

Stephen Ardron	-	D&G Bus Users Group
Peter Lindsay	-	Audit Scotland

1. SEDERUNT AND APOLOGIES

4 Board Members present and 3 apologies.

John Campbell and David Bryson attended at Dumfries and Galloway Council Offices.

Jim Dempster and Keith Walters attended via MS Teams as agreed by the Chair.

2. DECLARATIONS OF INTEREST

NONE declared.

3. MINUTES OF MEETING OF 19 APRIL 2024

Decision

APPROVED.

4. MINUTES OF SPECIAL BOARD MEETING OF 19 JUNE 2024

Decision

APPROVED.

5. BOARD MEMBERSHIP UPDATE

The Chair, of behalf of the Board, thanked David Bryson for his valued contribution to SWestrans as the representative for NHS Dumfries and Galloway over 3 terms, including 2 as Vice-Chair.

Decision

The Board:-

5.1 **NOTED** that David Bryson is stepping down as the NHS Dumfries and Galloway representative at the end of this term of appointment;

AGREED

5.2 that Stephanie Mottram be appointed to the SWestrans Board as the NHS Dumfries and Galloway representative noting that this is subject to the approval of Scottish Ministers;

5.3 that Karen Jackson be reappointed to the SWestrans Board as the representative from South of Scotland Enterprise, noting that this is subject to the completion of an assessment by the Chair and the approval of Scottish Minister; and

5.4 to continue requesting that appointing bodies give consideration to the gender balance of the board (having noted the update at section 4 of the report).

6. INTERNAL AUDIT ASSURANCE FOR 2023/34 AND PLAN FOR 2024/25

Decision

The Board:-

6.1 **NOTED** the Internal Audit work completed for 2023/24;

6.2 **AGREED** to receive the Internal Audit Manager's assurance report for 2023/24; and

6.3 **NOTED** the planned work for 2024/25.

7. REGIONAL TRANSPORT STRATEGY 2023 TO 2042 DELIVERY PLAN

Decision

The Board:-

7.1 **CONSIDERED** the actions and interventions in the Regional Transport Strategy Delivery Plan;

7.2 **AGREED** the SWestrans Regional Transport Strategy Delivery plan; and

7.3 **NOTED** the changes to the wording of Scottish Government Climate Change targets referenced throughout the Regional Transport Strategy.

8. REVENUE BUDGET OUTTURN REPORT 2023/24

Decision

The Board **NOTED** the draft financial outturn for 2023/24 and that a break even position was achieved.

9. REVENUE BUDGET OUTTURN REPORT 2023/24**Decision**

The Board **NOTED**

9.1 the reduction in the revenue budget of £12,963 to 4,361,429 due to a reduction in the Scottish Government Funding, and the implications for this reduction are currently being reviewed; and

9.2 the forecast outturn for the revenue budget as at 31 May 2024.

10. CAPITAL EXPENDITURE PROGRAMME 2023/24 – OUTTURN REPORT**Decision**

The Board **NOTED** the outturn position on the 2023/24 SWestrans Capital Programme.

11. DRAFT CAPITAL EXPENDITURE PROGRAMME 2024/25 –2026/27

STATEMENT OF CONNECTION– Jim Dempster provided a statement of connection in that he was Chair of Sanquhar Enterprise but determined that this did not amount to an interest which would require him to leave the meeting for this item.

Decision

The Board **AGREED** the draft Capital Programme for 2024/25 to 2026/27 outlined in Table 1 of the report.

12. DRAFT ANNUAL (UNAUDITED) ACCOUNTS 2023/24**Decision**

The Board **NOTED** the unaudited Annual Accounts for the financial year ended 31 March 2024 which would be submitted to the Board's external auditors for review.

13. TRANSPORT FOCUS YOUR BUS JOURNEY SURVEY 2023**Decision**

The Board **NOTED** the findings of Your Bus Survey 2023.

14. CALENDAR OF MEETINGS**Decision**

The Board **AGREED** the Calendar of Meetings for 2025.

15. ANY OTHER BUSINESS WHICH THE CHAIR MAY DECIDE IS URGENT DUE TO THE NEED FOR A DECISION**Decision**

The Board **NOTED** that there was no item of urgent business deemed urgent by the Chair due to the need for a decision.

PROCEDURE – The Board **AGREED** to consider the following item of business in private and exclude the press, members of the public and observers from the meeting given that the report contained confidential or exempt information in respect of paragraphs 6,8 and 9 of Schedule 7A of the Local Government (Scotland) Act 1973.

16. LOCAL BUS NETWORK SUSTAINABILITY

Summary of Report – The report provided the Board with an update on the decision taken at the meeting of Dumfries and Galloway Council on 27 June 2024, following the request made at the special board meeting for of an additional one-off uplift.

Decision

The Board **NOTED** the decision of Dumfries and Galloway Council in that the request for funding had been agreed.